



1. Introduction

St. Andrews Lodge Historical & Cultural Society (“SALHACS”) was established under the BC Societies Act on January 6, 2021, operating under calendar year reporting periods. Our first AGM was held on January 22nd, 2022.

During the first year of our work, we established a vision and mission statement:

Vision: *To act as a steward in conserving St. Andrews Lodge as a heritage and gathering place in Qualicum Beach that can be used for cultural, educational, environmental and social purposes.*

Mission Statement: *St. Andrews Lodge Historical & Cultural Society aims to create a welcoming community gathering place for all peoples, that reflects the history and character of Qualicum Beach, while serving cultural, educational, environmental and social purposes.*

The **Statement of Significance** was developed and can be found on the Town of Qualicum Beach Heritage Registry.

2. SALHACS Board of Directors

President	Jay Smith
Vice President	Judith Kemp
Secretary/Treasurer	Len Flint
Town Liaison	Michael Goldman

Directors: Robert Boates
Mary Ellen Campbell
Cliff Craven
Shirley Culpin
Lance Nater
Dr. Bruce Spencer

Committees: Building
Grounds
Communications
Fundraising
Membership

3. Tasks Completed to Date

Governance:

- Board established with 10 directors meeting monthly
- Application to BC Society Act approved on January 6, 2021
- Constitution and Bylaws created and approved by BC Societies Act
- Lease signed on July 1, 2021
- Business number received by Canada Revenue Agency
- Charitable tax status pending approval - all required documents submitted
- Grant matrix created and grant applications will be submitted once lease renewed
- Website created www.salhacs.ca
- Membership drive held
- Newsletter published regularly
- Facebook page established
- Fundraising Committee creates annual events including 2nd Annual Yard Sale and 1st 'Concert at Twilight' series beginning July 2022
- Event proposed - 1st Annual 'Meet the Neighbours Series' planned for September 2022 with inaugural lecture featuring Indigenous Elders from the Qualicum, Komoks and Snaw Naw As First Nations invited to share an aspect of their life story.

Building Restoration to Date:

- Purchase and installation of dehumidifiers and heaters
- Rubbish removal, clearing the roof of treefall and general debris, gardening, grass cutting, roof repair
- Christmas lights display
- Washing of external walls
- Replacing panes of glass; replace putty on windows as needed
- Painting with high quality paint on windows and doors
- Trimming of rotting fascia boards on the front and back of the buildings and repainting of the fascia boards
- Replacement kitchen sink
- Planting of perennials
- Repairs to the front elevation wood trim including individual windowpane frames, window and door surrounds, windowsills, doorsills and fascia boards
- Rebuilt bedroom window damaged by demolition crew

Volunteers

The work to date could not have been achieved without the help of volunteers. More than 2,000 hours have been donated by this active volunteer group.

4. Building Reviews

Walter Hoogland has offered invaluable assistance in securing the services of local trades and consulting engineers for advice and has provided a comprehensive report found in Attachment 1.

As the Lodge is planned for public use, the town has required seismic upgrading to address potential seismic events. The report is found in Attachment 1.

The Town has asked SALHACS to provide a quote for a park washroom using the least intrusive areas in the building where possible. The report is found in Attachment 1.

Both the Lodge itself and the park washrooms, if approved, will be built to meet all town requirements for mobility access.

The Society will obtain staff approval before proceeding on major work.

Professional seismic, mechanical and structural engineering assessments, drawings, reports and cost estimates are found in Attachment 1

4. SHORT TERM WORK PLAN

- external clean up – volunteer work to continue grounds redevelopment
- external painting – volunteer work plus paint cost
- internal clean up and disposal – volunteer/ dump charges
- roof maintenance – cleaning and protection. Repair completed.
- ground level foam filled vents – determine if crawl space venting is required
- attic insulation – blown insulation with BC Hydro refunds
- seismic work – report in Attachment 1
- electrical and heating – preliminary discussions with two local contractors
- initial wall/door/trim repairs and upgrades – volunteer work

5. Financial Position

FINANCIAL SUMMARY TO JUNE 15, 2022

Figures rounded to nearest \$

Income:

Donations	\$ 8,103
Donations for Statement of Significance	\$ 1,888
Grants	\$ 5,000
Memberships	\$ 800
Fundraising event	<u>\$ 5,140</u>
Total	\$ 20,931

Expenses:

B.C. Society/Heritage Fees	\$ 115
Statement of Significance	\$ 2,188
Supplies for building & grounds	\$ 710
Services (air quality test)	\$ 999
Utilities	\$ 2,241
Promotion	\$ 319
General & D-O Insurance	\$ 2,220
Bank	\$ 62

Other		\$ 84
	Total	\$ 8,938
Bank Balance, June 6, 2022:		\$ 11,993

Income does not include the value of donated professional time, donations in kind and volunteer hours.

Professional time donated approximately \$12,000 to date.

Volunteer hours 2,000+ to date

6. Five Year Plan to Raise Funds for Restoration Work

Project Restoration Costs Per Attachment 1:

Total Capital Cost: \$442,309

The Society was asked to provide estimates for provision of externally accessible washrooms, which, would be funded by the town and would be more cost effective if incorporated concurrently into the initial stages of construction.

Total Capital Cost of External Accessible Washrooms: \$176,683

These amounts exclude GST. While the Society must pay the tax initially it will be reclaimable when CRA recognized charitable status is granted, for which the Society has approval pending a minor change to the constitution to be registered with the BC Registrar of Companies, currently in process.

Projected Revenue Sources:

Donations received including matching donor up to \$30,000 \$175,000

Grants \$145,000

Parksville Qualicum Community Foundation

This Place Matters

National Trust for Canada

Heritage BC

BC Community Gaming Grant

IG Investor Group

Legacy Funding
Local Financial Institutions

Awards (awarded once every three years)	\$ 44,500
100 Women Oceanside	
100 Fine Men Who Give a Damn Oceanside	

Fundraisers	\$ 85,000
‘Concert at Twilight’ music series	
‘Meet the Neighbours’ lecture series	
Annual Yard Sale	
Garden Tour	

TOTAL	\$449,500
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This report is respectfully submitted on behalf of the SALHACS Board by:

Jay Smith, President

June 6, 2022.

POTENTIAL GRANTS:

Parksville Qualicum Community Foundation –

Through its **Community Fund grant program**, the Parksville-Qualicum Community Foundation supports initiatives designed to improve the quality of life for residents within BC School District 69, also known as Oceanside. Community Fund grants up to \$4000 are made to organizations that are registered as Charities with Canada Revenue Agency, or to organizations that are sponsored by a registered charity. Sponsorship will not jeopardize the sponsoring organization's own eligibility for grants. Qualifying organizations must have been in operation for at least one year.

This Place Matters – is the National Trust for Canada innovative crowd funding competition that brings community members together to raise funds and awareness to save and renew beloved historic places. It is unique in that the platform and all supporting training and materials are built with heritage organization in mind.

National Trust of Canada - National charity that inspires and leads action to save historic places and promotes the care and wise use of our historic environment. Programs for youth, scholarships and promoting Canada's historic places. Field of Interest: Arts, Culture & Heritage

Heritage BC - The Heritage Legacy Fund (HLF) was established in 2003 by an agreement of the provincial government of British Columbia. With the termination of the BC Heritage Trust at the time, HLF was designed to take over the community support function, specifically to provide grants for the heritage sector of British Columbia. The province endowed the project with an initial gift of \$5 million, which is held by the Vancouver Foundation. Today, Heritage BC is the administrator of the fund.

BC Community Gaming Grant - Programs must have been in operation for at least 12 months prior to application. To receive a grant, the program must fall into one of the following sectors: arts and culture, sport, environment, public safety, human and social services, and parent advisory councils. Field of Interest: Community Development, Children & Youth, Seniors, Indigenous, Arts, Culture & Heritage

IG Investor Group - Support for community organizations that provide benefit to local communities in these categories: arts and culture, civic causes, education and youth, environment, health, social services, amateur sport and recreation. Funding is also available for community events. Community Development, Culture & Diversity, Children & Youth, Seniors, Indigenous, Arts, Culture & Heritage, Capacity Building.

Legacy Funding: Building Communities through Arts and Heritage - Legacy Fund component provides funding for community-initiated capital projects, intended for community use. Recipients may receive up to 50 per cent of eligible project expenses up to a maximum of \$500,000.

Department of Canadian Heritage - The Building Communities through Arts and Heritage program was created to help you celebrate your community – both its past and its present. This program increases opportunities for local artists, artisans, heritage performers or specialists to be involved in their community through festivals, events and projects. It also allows local groups to commemorate their local history and heritage.